



# Govt. Graduate College for Women, Gulberg, Lahore

Phone: 99263007 & E-mail [gcwgulberg@gmail.com](mailto:gcwgulberg@gmail.com)

Memo No: 1071/GGCW

Dated: 01-06-2024

## OFFICE ORDER

In the interest of maintaining efficient operations and ensuring clarity in administrative responsibilities, the following duties are hereby assigned to the officers/officials for the current academic year 2024-25. You are expected to perform these duties with utmost diligence and integrity. This order comes into effect to ensure the smooth and successful management of college affairs.

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Principal  
Govt. Graduate College for Women  
Gulberg Lahore

## Annual Duties (2024-25)

### Principal

- Prof. Dr. Nighat Naheed Zafar

### Vice Principal

- Prof. Dr. Shagufta Gulraiz

### Incharge Principal Office

- Ms. Arooj Fatima

### College Council (Internal & External Member)

#### INTERNAL

- Prof. Dr. Nighat Naheed Zafar (Principal)
- Prof. Dr. Shagufta Gulraiz (Vice Principal)
- Prof. Dr. Shahida Sohail
- Ms. Farhat Shahid
- Dr. Uzma Shaukat
- Ms. Sidra Manzoor

#### EXTERNAL

- Xen Building
- Member DCO Office
- AC Model Town
- Ms. Attiya Inam (Philanthropist/Social Worker)
- Dr. Nusrat Habib Rana (Former Executive Dir. Mental Hospital)
- Ms. Amna Rizwan (Parent)
- Mr. Muhammad Asjad (Parent)
- Ms. Fatima Rizwan (Student)
- Ms. Amna Asjad (Student)

### MANAGEMENT COMMITTEE

- Prof. Dr. Nighat Naheed Zafar (Principal Chair Person)
- Prof. Dr. Shagufta Gulraiz (Vice Principal)
- Prof. Dr. Rozina Ch.
- Prof. Dr. Samina Nadeem
- Prof. Dr. Rukhsana Yasmin
- Prof. Farhat Shahid
- Ms. Rubab Batool
- Ms. Shagoofa Yasmeen

- Dr. Subha Malik
- Ms. Saroosh Tariq
- Dr. Farah Fatima
- Ms. Saima Bazmi

## **QEC**

- Dr. Arfa Kiyani (Director)
- Ms. Sidra Rehman (Memebers)
- Ms. Sidra Manzoor
- Ms. Zara CS

## **College Prospectus Distribution Committee**

- Ms. Saima Bazmi (Incharge)
- Ms. Rabia Ashraf (Memebers)
- Maria (Attendant)
- Safi Haider (Attendant)

## **College/ BISE Admission Committee Intermediate Morning & Evening (FSC, F.A, ICS, ICOM & Home Eco. Group)**

- Dr. Arifa Irshad Kiyani (Overall Incharge)
- Ms. Aisha Jabeen
- Ms. Mirat ul Ain (Incharge)
- Ms. Nosheen Sial (Memebers)
- Ms. Sobia Zia
- Ms. Iram Ismail
- Ms. Sana Fayyaz
- Ms. Noreen Mumtaz
- Ms. Firdous Tabasum
- Ms. Furrukh Afzal
- Ms. Uzma Majeed
- Ms. Qaisra
- Ms. Sadia Alam
- Ms. Sidra Manzoor
- Dr. Mehreen Latif
- Ms. Tanzeela Afzal
- Ms. Afifa Sadia
- Ms Shereen Fiza
- Ms. Rabia Shahbaz
- Ms. Nida Khan
- Ms. Hajra Zaman
- Ms. Anila Sadaf
- Ms. Umme Farwa
- Ms. Shaiza Ahmed
- Ms. Saima Iqbal
- Ms. Ayesha Nazir
- Ms. Shazia Bashir
- Ms. Rabia yousaf
- Ms. Shazia Iqbal

- Ms. Nazia Yasmeen (attendant)
- Mr. Danish Bashir (Clerk)
- Mr. Agha Mustafa

### **Examination Committee Intermediate (Arts & Science)**

- Prof. Dr. Rukhsana Yasmeen (Controller)
- Dr. Sidra Naeem (Deputy Controller)
- Ms. Farrukh Afzal (Members)
- Ms. Momina Arshad
- Dr. Ayesha Jabeen
- Ms. Farah Iqbal
- Ms. Irum Ismail
- Ms. Sobia Zia
- Ms. Riffat Rasheed
- Ms. Afifa Sadia
- Ms. Basila Husnain
- Ms. Sidra Rehman
- Ms. Anila Sadaf
- Ms. Nida Khan
- Ms. Shiza Ahmad (H-Eco)

### **BS Admission Incharge**

- Prof. Dr. Shagufta Gulraiz (Coordinator 2<sup>nd</sup> Shift)
- Prof. Dr. Shahida Sohail
- Prof. Dr. Rozina Ch.
- Mr. Ghufuran (Senior Clerk)
- Mr. Arslan Ansar (Junior Clerk)
- Mr. Umar Altaf (Junior Clerk)
- Mr. Abid Hussain

### **BS Admission Committee (FYDP)**

- Dr. Subah Malik (Incharge Applied Psychology)
- Ms. Zahra Mohsin
- Ms. Fatima Saleem
- Dr. Bushra Khubaib (Incharge Biotechnology)
- Dr. Tahira Moin Khan (Incharge Chemistry)
- Dr. Tahira Moeen Khan
- Ms. Arifa Shaukat
- Ms. Tehmina Latif (Incharge Computer Science)
- Ms. Zara
- Ms. Ansa Maheen
- Ms. Farhat Shahid (Incharge Economics)
- Ms. Saima Mailk
- Ms. Farah Iqbal
- Dr. Shahida Sohail (Incharge Education)
- Dr. Aqeela Rashid
- Dr. Farah Fatima (Incharge English)

- Dr. Fareeha Javed
- Ms. Mubbara Javaid
- Dr. Uzma Shoukat
- Ms. Saroosh Tariq (Incharge Fine arts)
- Ms. Gazala Anjum
- Ms. Noumana Zaryab
- Ms. Sadia Qutab Hashmi
- Dr. Atiya Gilani (Home Economics)
- Ms. Madiha Yasir
- Dr. Atifa Usmani (textile Designing)
- Ms. Bushra Nosheen
- Dr. Huma Tariq
- Ms. Shagoofa Jabeen (Incharge Islamic Studies)
- Ms. Sajida Perveen
- Prof. Dr. Rozina Ch. (Incharge Physics)
- Ms. Maryam Pervaiz
- Ms. Sahar Tasleem
- Dr. Sidra Khan
- Ms. Saima Bazmi (Incharge Political Science)
- Dr. Hina Rashid
- Dr. Riffat Mahmood
- Prof. Dr. Samina Nadeem (Incharge Urdu)
- Dr. Saima Shams
- Dr. Shaista Hassan
- Ms. Naureen Mumtaz (Incharge Zoology)
- Ms. Firdous Tabasum
- Ms. Rohe Aslam (Incharge Mass com.)

### **Students ID Cards Committee (Intermediate & BS)**

- Ms. Noreen Farhan (Incharge)
- Dr. Sidra Manzoor (Memebers)
- Ms. Uzma Munir
- Dr. Ayesha Jabeen
- Ms. Fatima Saleem
- Ms. Basila Hussain

### **Examination Controller Office BS-FYDP:**

- Ms. Syeda Rabab Zahra Batool (Controller)
- Dr. Talat Jabeen (Deputy Controller)
- Ms. Hina Anwar (Assistant Controller)
- Dr. Huma Session (2020-24)
- Ms. Memoona Saddique Session (2021-25)
- Ms. Sadaf Muzamil Session (2022-26)
- Ms. Dr. Huma Tariq Session (2023-27)
- Ms. Rukhsana Sufia
- Ms. Hajra Zaman Session (2024-28)

- Ms. Zara Riaz
- Ms. Zara CS
- Ms. Hafsa Sattar
- Mr. Gufran (Senior Clerk) Session 2024-28 [overall BS controller office & BS Admission Incharge]
- Mr. Arsalan (Junior Clerk) Session 2022-26
- Mr. Umer Altaf (Junior Clerk) Session 2023-27
- Mr. Ali Haider (Attendant)
- Mr. Akhtar Ali (Attendant)

### **Students Affairs Committee (BS Examination)**

- Ms. Syeda Rubab Zahra Batool (BS Controller)
- Dr. Arifa Kayani (Director QEC)
- HOD (Department Concerned)
- Course Instructor (Department Concerned)

### **BS Co-ordinator and Affiliation Committee**

- Prof. Dr. Shagufta Gulraiz (Incharge)
- Prof. Dr. Shahida Sohail
- Prof. Dr. Rozina Ch.
- Dr. Arifa Kiyani
- Ms. Syeda Rubaba Zahra Batool
- Dr. Saman Imtiyaz

### **BS Program Accreditation Committee**

- Prof. Dr. Shagufta Gulraiz
- Prof. Dr. Shahida Sohail
- Dr. Shazia Afshan
- Dr. Aqeela Rashid
- Dr. Farhana Shams
- Ms. Tahmina Latif
- Ms. Zara
- Ms. Hafsa Sattar
- Ms. Laiba CS

### **Time Table & Work Load Committee**

- Ms. Jabeen Mukhtar (Incharge)
- Ms. Shafqat Parveen (Memebers)
- Ms. Tanzeela Afzal
- Ms. Sidra Manzoor
- Dr. Riffat Mehmood

### **Departmental Incharge (Timetable)**

- Dr. Fareeha Javed (English)
- Ms. Ayesha Mir
- Ms. Saroosh Tariq (BFA)
- Ms. Noumana Zaryab
- Ms. Sadia Hashmi

- Dr. Tahira Moeen Khan
- Ms. Arfa Shaukat (Chemistry)
- Ms. Nighat Mohsin (Botany)
- Ms. Naureen Mumtaz (Zoology)
- Dr. Bushra Khubaib (Biotechnology)
- Prof. Dr. Shahida Sohail
- Dr. Aqeela Rashid
- Ms. Shazia Afshan (Education BEd 1.5)
- Ms. Saima Bazmi (Pol.Science)
- Dr. Riffat
- Dr. Samina Nadeem (Urdu)
- Dr. Ayesha Azeem
- Ms. Tanzeela Afzal (Maths)
- Ms. Rabia Yousaf
- Ms. Farhat Shahid (Economics)
- Ms. Sidra Rehman
- Prof. Dr. Rozina Ch.
- Ms. Tahmina Latif (Comp. Science)
- Ms. Zara
- Dr. Subha Malik
- Ms. Jabeen Mukhtar (Psychology)
- Ms. Atiya Gilani (Home Economics)
- Ms. Sadia Alam
- Dr. Atifa Usmani (Textile Design)
- Ms. Bushra Nosheen
- Ms. Rohe Aslam (Mass Com.)

### **Covid 19- Anti-Dengue/Environmental & Cleanliness Committee**

- Prof. Dr. Shagufta Gulraiz Focal Person
- Ms. Noureen Mumtaz (Dengue -Over all Incharge)
- Ms. Arifa Shaukat (Cleanliness -Over all Incharge)
- Dr. Shagufta Nasir (Chemistry Department, Old Hall and Surroundings Area, Lecture Theaters, Intermediate Controller Office)
- Ms. Sobia Zia
- Ms. Sana Fiyaz
- Ms. Sahar Tasleem (Incharge)
- Dr. Sidra (Physics Department & Library)
- Dr. Asma Rao (Incharge)
- Dr. Shaista Hassan (Urdu/Education/Pol.Science/QAC/RoomNo.A,B,C,33,11,12 to Psychology Department Front and Back Yard Corridor)
- Ms. Naila Majoka
- Dr. Mahreen Latif
- Ms. Qaisra
- Ms. Saima Iqbal
- Dr. Farhana Shams
- Ms. Rabia

- Ms. Farukh Afzal (Geography Lab, upstairs 2sides class rooms, stairs & Roof Top)
- Ms. Asma Hameed
- Ms. Rabia Yousaf
- Ms. Rohe Aslam
- Ms. Nighat Mohsin (Botany, Zoology Labs & Conference Room Front & Back Yard)
- Ms. Firdous Tabbassum
  
- Dr. Bushra Khabaib (New BS Block, Cafe Teria, Old Hostel and Front & Back Yard and
- Ms. Rukhsana Sufia Main Gate No.1)
- Ms. Uzma Munir
- Ms. Hafsa Shah
- Ms. Sufia Humayyun
- Ms. Zara CS
- Ms. Rabia Shahbaz
  
- Ms. Farah Ramzi (BS Block upper and Lower Portion, Arifa Syeda Hall, Main Staff Room
- Ms. Saira Ayub Front & Back Yard)
- Ms. Sajida
- Ms. Shabnum Ghous
- Ms. Zara Riaz
- Ms. Hajra
- Ms. Sadaf Muzamal
- Memona Siddiqi
  
- Ms. Farrukh Kursheed (Fine Arts, Home Economics, Vice Principal Office, Admin Office,
- Ms. Shereen Fiza Main Gate No.2 Front & Back Yard)
- Ms. Ayesha Nazir
- Ms. Shaiza Ahmed
- Ms. Uzma Munir
- Ms. Farah Ahmad (BFA)
- Ms. Noshin Sial

### **Student Affairs/Discipline Committee**

- Ms. Aisha Jabeen (Proctor Incharge)
- Ms. Saima Bazmi (Members)
- Ms. Amna Saadia
- Ms. Ayesha Mir
- Ms. Arooj Fatima
- Ms. Memoona Saddique
- Ms. Sadaf Muzzamil
- Ms. Tanzeela Afzal
- Ms. Rabia Shahzab
- Dr. Riffat Mehmood
- Dr. Ayesha Azeem
- Ms. Hina Anwaar
- Ms. Momina Arshad
- Ms. Nida Khan

- Ms. Basila Hussain
- Ms. Anila Sadaf
- Ms. Ayesha Nazir
- Ms. Rabia Ashraf
- Ms. Zara
- Ms. Laiba Sarfraz

### **Girls Guide Association**

- Ms. Sofia Humayun (Incharge)
- Dr. Shagufta Nasir (Members)
- Ms. Hafsa Shah
- Ms. Asma Hameed
- Ms. Saima Iqbal

### **Classes Monitoring Committee**

- Dr. Tahira Moeen Khan (Incharge BS & intermediate Classes)
- Ms. Shabnam Ghous (Members)
- Ms. Sidra Manzoor
- Ms. Rabia Shahbaz
- Ms. Rabia Yousaf
- Ms. Sana Fiyaz
- Dr. Ayesha Jabeen

### **Building Committee**

- Prof. Dr. Shagufta Gulraiz
- Ms. Furrukh Afzal
- Dr. Riffat Mehmood
- Mr. Riaz Ahmed (care taker)

### **Purchase Committee**

- Prof. Dr. Nighat Naheed Zafar (Principal)
- Prof. Dr. Shagufta Gulraiz (Vice Principal)
- Dr. Attiya Gillani
- Bushra Nosheen
- Ms. Arifa Shaukat
- Mr. Riaz Ahmed (care taker)

### **Grievance Committee**

- Dr. Mehreen Latif
- Dr. Sidra Naeem
- Ms. Basila Hasnain

### **Maintainance & Repair Committee**

- Prof. Dr. Shagufta Gulraiz
- Ms. Noureem Mumtaz
- Ms. Arifa Shaukat
- Ms. Hajra Zaman



- Mr. Riaz Ahmed (care taker)

### **Auction Committee**

- Prof. Dr. Shagufta Gulraiz (Incharge)
- Dr. Tahira Moeen Khan (Members)
- Ms. Tahira Jabeen
- Ms. Mahreen Latif
- Ms. Qaisra
- Ms. Zara Riaz
- Mr. Riaz Ahmed (care taker)

### **Annual Physical Stock Verification Committee**

- Prof. Dr. Shagufta Gulraiz (Incharge)
- Prof. Dr. Shahida Sohail (Members)
- Prof. Dr. Rozina Ch.
- Dr. Atiya Gilani
- Dr. Atifa Usmani
- Dr. Tahira Moeen Khan
- Ms. Sobia Zia
- Ms. Tahira Jabeen
- Ms. Rashida Ismail
- Ms. Shagoofa Yasmin
- Ms. Mehnaz Makhdoom
- Ms. Sadia Qutab Hashmi
- Dr. Subha Malik

### **College Property Committee**

- Prof. Dr. Shagufta Gulraiz (Incharge)
- Dr. Aqeela Rashid (Members)
- Ms. Rohe Aslam
- Dr. Mehreen Latif
- Ms. Qaisra
- Dr. Farhana Shams
- Mr. Riaz Ahmed (care taker)

### **Electricity Committee**

- Ms. Iram Ismail (Incharge)
- Ms. Tanzeela Afzal (Members)
- Ms. Afifa Sadia
- Mr. Arsalan (Electrician)
- Waris Sindhu

### **College Website Incharge**

- Prof. Dr. Nighat naheed Zafar Principal
- Prof. Dr. Shagufta Gulraiz Vice Principal
- Ms. Shahida Javed Chief Librarian
- Dr. Uzma Shaukat

- Ms. Hina Shafique
- Ms. Laiba Sarfraz
- Mr. Ch Khaleeq Ahmad (Clerk)

### **Car Parking Committee**

- Dr. Mahnaz Makhdum
- Ms. Amna Saadia
- Mr. Riaz Ahmed (care taker)
- Mr. Muhammad Imran

### **Stationary Incharge**

- Prof. Dr. Shagufta Gulraiz (Vice-Principal)
- Ms. Noreen Farhan
- Ms. Fatima Saleem
- Ms. Zehra Mohsin
- Farzana Attendant

### **Security Measures Committee**

- Prof. Dr. Shagufta Gulraiz (Vice-Principal)
- Dr. Asma Rao
- Ms. Furrukh Khursheed
- Dr. Arifa Kiyani
- Dr. Shagufta Nasir
- Ms. Sidra Rehman
- Ms. Shaiza Ahmed
- Mr. Riaz Ahmed (Care taker)
- John Albert Chokidar
- Mr. Younas
- Ghulab Din

### **Staff Day Duty Incharge**

- Prof. Dr. Shagufta Gulraiz
- Ms. Shafqat Parveen
- Ms. Mehnaz Makhdoom
- Ms. Sidra Manzoor
- Ms. Tahmina Latif

### **Scholarship Incharge**

- Ms. Maryam Pervaz
- Ms. Afifa (Math)
- Ms. Shaiza Ahmed
- Mr. Danish Bashir (Clerk)

### **Red Crescent**

- Dr. Uzma Shaukat
- Ms. Shazia Iqbal (Clerk)

## **Prospectus Committee**

- Ms. Ayesha Mir
- Ms. Mubarra Javed
- Ms. Arooj Fatima
- Dr. Uzma Shaukat

## **Accounts Committee**

- Ms. Sajida Nadeem (Overall Incharge)
- Ms. Rashida Ismail
- Ms. Asma Ashraf
- Ms. Farah Iqbal
- Ms. Saima Malik
- Ms. Mehnaz Mekhdoom
- Ms. Tanzeela Afzal
- Ms. Sidra Rehman
- Ms. Sidra Manzoor
- Ms. Zara Riaz
- Mr. Khurshid Ahmed
- Mr. Muhammad Arif
- Mr. Zulfiqar Ahmed Cheema
- Mr. Muhammad Ghuffran

## **Day Care Centre Committee**

- Dr. Hina Rashid (Incharge)
- Ms. Rabia Shahbaz (Members)
- Ms. Sobia Zia
- Ms. Momina

## **Attendance Register & Casual Leave Committee**

- Prof. Dr. Shagufta Gulraiz (Vice-Principal)
- Ms. Sadia Hashmi (Arts)
- Ms. Nomana Zaryab (Arts)
- Dr. Tahira Moeen Khan (Science & CTI)
- Ms. Nosheen Sial

## **College Canteen Committee**

- Prof. Dr. Shagufta Gulraiz (Vice-Principal)
- Dr. Attiya Gilani (Members)
- Dr. Nazma Malik
- Ms. Bushra Nosheen
- Ms. Sadia Alam
- Ms. Shereen Fiza
- Ms. Hajra Zaman
- Dr. Huma Tariq
- Mr. Riaz Ahmed (care taker)

## **College Dispensary & Social Work Incharge**

- Ms. Hina Anwaar
- Ms. Nasreen Bashir (Nurse)

## **Library Security Committee**

- Ms. Saima Bazmi (Incharge)
- Dr. Saima Shams (Members)
- Dr. Ayesha Jabeen
- Ms. Saima Iqbal

## **Library committee**

- Ms. Shahida Javed (Chief Librarian)
- Ms. Rida (Librarian)
- Dr. Samina Nadeem (Incharge)
- Dr. Asma Rao (Members)
- Ms. Naila Majoka
- Dr.Saima Shams
- Ms. Mubbara Javed
- Ms. Riffat Rasheed
- Ms. Anila Sadaf
- Ms. Nida Khan
- Ms. Gazala Anjum
- Ms. Uzma Munir (Fine Arts)
- Ms. Tahira Jabeen
- Ms Firdous Tabussum
- Dr. Bushra Khubaib
- Ms. Noureen Mumtaz
- Ms. Nighat Mohsin
- Ms. Sobia Zia
- Dr. Shagufta Nasir
- Ms. Rukhsana Sufia
- Ms. Uzma Majeed
- Ms. Sehar Tasleem
- Ms. Iram Ismail
- Ms. Tahmina Latif
- Ms. Laiba Sarfraz
- Dr. Riffat Mehmood
- Ms. Saima Iqbal
- Dr. Arifa Kiyani
- Ms. Farah Yasmin
- Ms. Rohe Aslam
- Ms. Shazia Afshan
- Dr. Aqueela Rashid
- Ms. Farah Iqbal
- Ms. Sidra Rehman
- Ms. Sajida Perveen
- Ms. Shabnaum Gous
- Ms. Hina Anwaar
- Ms. Fatima Saleem
- Ms. Zahra Mohsin
- Dr. Huma tariq
- Ms. Hajra Zaman

## **Research/Seminars Committee**

- Prof. Dr. Shagufta Gulraiz

- Prof. Dr. Shahida Sohail
- Prof. Dr. Rozina Ch.
- Dr. Arifa Kayani
- Dr. Tahira Moeen Khan

### **Gul-o-Berg Gazette Committee**

- Ms. Naila Majooka (Urdu Section)
- Dr. Saima Shams
- Dr. Ayesha Azeem
- Ms. Shazia Fayyaz (English Section)
- Ms. Zarqa Bashir
- Dr. Uzma Shaukat
- Ms. Sofia Hayat
- Ms. Hafsa Shah

### **Sports Committee**

- Ms. Rabia Shahbaz (Incharge)
- Ms. Amna Saadia
- Ms. Naureen Mumtaz
- Ms. Zara Riaz

### **Refreshment Committee**

- Prof. Dr. Shagufta Gulraiz (Vice-Principal)
- Ms. Atiya Gilani (Incharge)
- Dr. Nazma Malik
- Ms. Memoona Saddique
- Ms. Sadaf Muzzamil
- Ms. Shereen Fiza
- Ms. Hajra Zaman
- Dr. Huma Tariq
- Ms. Madiha Yasir
- Ms. Umme- Farwah
- Ms. Shaiza Ahmed

### **Meelad Committee**

- Ms. Shagoofa Yasmeen (Incharge)
- Dr. Huma (Persion)
- Dr. Talat (Arabic)
- Ms. Shabnum Ghous
- Dr. Ayesha Jabeen
- Ms. Hafiza Sajida
- Ms. Ayesha Nazir
- Ms. Nazia Yasmeen (attendant)

### **Transport Committee**

- Prof. Dr. Shagufta Gulraiz
- Ms. Sajida Nadeem

- Ms. Amna Saadia
- Ms. Tahmina Latif
- Mr. Riaz Ahmed (Care Taker)

### **Convocation Committee**

- Prof. Dr. Nighat Naheed Zafar (Incharge)
- Prof. Dr. Shagufta Gulraiz (Members)
- Prof. Dr. Shahida Sohail
- Prof. Dr. Rozina Ch.
- Ms. Syeda Rubab Zahra Batool
- Prof. Dr. Rukhsana Yasmeen
- Dr. Farah Fatima
- Prof. Dr. Samina Nadeem
- Ms. Saroosh Tariq
- Dr. Fareeha Javed
- Ms. Zarqa Bashir
- Ms. Arifa shaukat
- Ms. Arooj Fatima

### **Career Councillng**

- Ms. Mubarra
- Dr. Uzma Shaukat
- Ms. Riffat Rashid

### **Councillng**

- Dr. Subha Malik
- Ms. Noreen Farhan
- Ms. Jabeen Mukhtar
- Ms. Fatima Saleem
- Ms. Zahra Mohsin

### **Invitation Committee**

- Dr. Uzma Shaukat
- Ms. Sofia Humayun
- Ms. Nida Khan
- Ms. Saima Iqbal
- Ms. Zara CS
- Ms. Rida (Librarian)

### **Environmental & kitchen garden society**

- Ms. Naureen Mumtaz
- Ms. Farrukh Afzal
- Dr. Shagufta Nasir
- Ms. Riffat Rashid
- Dr. Bushra Khubaib

- Ms. Asma Hameed
- Mr. Riaz Ahmed (Care Taker)

### **College Media & Photography Team**

- Prof. Dr. Samina Nadeem
- Ms. Shazia Fiyaz
- Ms. Amna Saadia
- Mr. Rooh-e -Aslam
- Mr. Ch Khaleeq Ahmad (Office)
- Ayaz Phographer

### **Science Society**

- Prof. Dr. Rozina Ch.
- Ms. Tahira Moin Khan
- Ms. Nighat Mohsin
- Ms. Noureen Mumtaz
- Dr. Bushra Khubaib
- Ms. Tahmina Latif

### **Nazeriya Pakistan Society**

- Prof. Dr. Rukhsana Yasmeen (Incharge: 14<sup>th</sup> August-Quaid Day)
- Ms. Rukhsana Sufia
- Ms. Uzma Majeed
- Ms. Farah Yasmeen
- Ms. Aisha Jabeen (Incharge: Kashmir Day-23<sup>rd</sup> March)
- Ms. Saima Bazmi
- Ms. Amna Saadia
- Dr. Hina Rashid
- Dr. Riffat Mehmood
- Ms. Saima Iqbal

### **Health club/ Health Performa**

- Ms. Nasreen Bashir (Nurse)
- Ms. Noureen Mumtaz
- Dr. Bushra Khubaib
- Ms. Firdous Tabbassum
- Ms. Sana Fayaz

### **Staff recruitment Committee**

- Prof. Dr. Nighat Naheed Zafer
- Prof. Dr. Shagufta Gulraiz
- Prof. Dr. Shahida Sohail
- Prof. Dr. Rozina Ch.
- Ms. Sidra Manzoor
- Ms. Zara (statistics)

## **Annual Announcement**

- Ms. Zarqa Bashir (English)
- Ms. Arooj Fatima (English)
- Dr. Ayesha Azeem
- Ms. Sufia Humayyun

## **Medals, Shields awards Committee:**

- Prof. Dr. Shagufta Gulraiz
- Ms. Arfa Shaukat
- Ms. Nosheen Sial

## **Character Building Society**

- Prof. Dr. Shahida Sohail (Incharge)
- Ms. Gulnaz Shaheen

## **Skills Development**

- Ms. Jabeen mukhtar
- Ms. Zahra Mohsin
- Ms. Fatima Saleem
- Ms. Asma Hameed

## **Personality Development**

- Ms Sofia Hayat
- Ms Hafsa shah
- Ms. Asma Hameed

## **Stage Decoration:**

- Ms. Saroosh Tariq
- Ms. Sadia Qutab Hashmi
- Ms. Numana Zaryab
- Ms. Sadia Hashmi
- Ms. Uzma Munir
- Ms. Farha Ahmad

## **ENGLISH LITERARY SOCIETIES**

- Ms. Farah Fatima (Incharge)
- Dr. Fareeha Javed
- Ms. Ayesha Mir

## **English Debating Society**

- Dr. Fareeha Javed (Incharge)
- Ms. Sameera Faisal
- Ms. Mubarra Javaid
- Ms. Riffat Rasheed
- Dr. Uzma Shaukat



## **Dramatic Society**

- Dr. Farah Fatima (Urdu Play)
- Ms. Basila Hussain
- Ms. Anila Sadaf
- Ms. Nida Khan
  
- Ms. Ayesha Mir (English Play)
- Ms. Zarqa Bashir
- Ms. Arooj Fatima

## **Women's Day**

- Dr. Uzma Shaukat (Incharge)
- Ms. Mubarra Javed
- Ms. Riffat Rasheed

## **English Essay/Poetry Writing**

- Ms. Ayesha Mir (Incharge essay)
- Ms. Basila Hussain
- Ms. Anila Sadaf
- Ms. Shazia Fayyaz (Incharge Poetry)
- Ms. Zarqa Bashir
- Ms. Sufia Hayat
- Ms. Hafsa Shah

## **URDU LITERARY SOCIETY**

Dr. Samina Nadeem (Incharge)  
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- Dr. Shaista Hassan
- Ms. Qaisra

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- Dr. Ayesha Azeem
- Dr. Mahreen Latif

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- Mr. Bashir Naz (Admission Incharge Intermediate)
- Mr. Muhammad Arif (Admission Incharge BS Program)
- Mr. Zulfiqar Ahmed Cheema (Accounts maintenance 2<sup>nd</sup> Shift)
- Mr. Arsalan (Junior Clerk, 2<sup>nd</sup> Shift)
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